

**Preble Metropolitan Housing Authority
Regular Board Minutes
308 Eaton Lewisburg Rd., Eaton, OH
April 28, 2025, 1:00 p.m.**

Members Present:

Suzy Cottingim
Craig Moormeier
Dave Haber
Brittany Bulach

Staff Present:

Janelle Caron
Tammy Caler

Guests Present:

Craig called the meeting to order at 1:03 p.m. The attendance roster will serve as roll call.

Approval of minutes. Minutes from regular meeting February 24, 2025, were reviewed. Suzy made a motion to accept the minutes. Brittany seconded the motion. Minutes approved.

Approval of Financial Reports. Reports were reviewed from February – March 2025. There was discussion. Suzy made a motion to approve the minutes. Craig seconded the motion. Financials approved.

Communications. Communications have been monthly with Henry Paschael regarding our spending and per unit costs. Watching spending vs. lease up.

Reports from the Director. Reports were given to the group. Discussion followed.

Reports from the Committees.

There have not been any meetings of committees. There isn't a current Resident Advisory Chair.

Old Business. None

New Business

There was discussion about needing a new member to replace Keith Carr, who no longer resides or works in Preble County. A letter was sent to the appointing body to let them know. There was discussion about the VAWA forms changing and new income guidelines being released. Utility allowance surveys will go out in May. The new inspection NSPIRE-V checklist was released.

There was discussion about making a change to the By-laws. The Board has reviewed the terms limits in the By-laws. Suzy made a motion to change the term limits line to "Members can serve multiple consecutive terms with no waiting period required between terms." Dave seconded the motion. Motion carried.

Keith was a check signer and has been removed from the account. We need another Board member to be a signer on the bank accounts. Craig made a motion for Suzy to be the additional signer. Dave seconded the motion. Motion carried.

Agency Reports

MVCAP reports were shared. EMA reports were shared.

Craig made a motion to adjourn. Dave seconded the motion. The meeting adjourned at 2:03 p.m.

Next meetings: July 28, October 27 (public). All meetings are scheduled for 1 pm at the MVCAP office except the public meeting.



Signature PMHA Board Member



Date



Signature Executive Director, PMHA



Date