

DARKE COUNTY METROPOLITAN HOUSING AUTHORITY
BOARD MEETING MINUTES
October 8, 2024

BOARD PRESENT

Lyn Bliss
Amy Erisman
Brian Wagner
Renee Shuttleworth
Jeff Whittaker

STAFF PRESENT

Julie Lecklider
Tonya Estell
Cheri Shefbuch

Roll Call: Lynn Bliss called the meeting to order. Roll was called as follows:

Lyn Bliss: Present
Amy Erisman: Present
Brian Wagner: Present
Renee Shuttleworth: Present
Greg Zechar: Absent
Jeff Whittaker: Present

Approval of Previous Minutes: Lyn made a motion to approve the previous minutes, motion was seconded by Amy. There being all ayes, previous minutes from July 9, 2024, were approved as sent.

Communications: Brian Griesdorn resigned effective 6/30/2024. Jeff Whitaker was appointed to replace Brian.

New Employees: Stacy Inman was hired as our new receptionist.

DD Houses: We have a total of 12 DD homes. Current projects include:

We are moving the washer & dryer to the sunroom on Dwyer as it is difficult for the tenant to go up and down the steps for laundry. Sowers Construction was awarded the contract for this project. There is currently an open room on Dwyer.

New windows will be installed on Chestnut. Wissman Doors & Windows was awarded the project. We will be reimbursed by the state (Capital housing funds).

There is a new contract for the fire alarm system on Donald Dr. The system was repaired and updated.

We are looking for a contractor to repair concrete on the patio at Sugar Maple.

DCMHA: We currently have forty-three families that have vouchers. There are eighty-four on the waiting list.

VASH: We have 13 Veterans receiving help with rent. There are no referrals from the Dayton VA.

Unfinished Business: Julie sent out a link for board training.

Lyn asked for an update on the signage for the clothing bank. Julie said that we are working with Katie on the sign and waiting for approval from the Dayton office.

Amy asked if there were any updates on getting repairs done for the MVCAP office. In the past board members have said that they would like to see the flooring in the kitchen area repaired for the safety of employees. Also, Lyn mentioned the mold in the basement again.

New business: Election of Officers:

Amy Erisman nominated Lynn Bliss for Chair. With all ayes, Lyn was chosen for Board Chair.

Brian Wagner nominated Amy Erisman for Vice Chair. With all ayes, Amy was chosen for Board Vice Chair.

Amy Erisman nominated Brian Wagner for Secretary. With all ayes, Brian was chosen for Board Secretary.

The FY 2025 Darke County Fair Market Rent Documentation System is attached to this report.

The next meeting will be on December 10, 2024, at 1 PM at Montage Café and then we will meet again on January 14, 2024, at 2 PM.

Adjournment: Lyn asked for other questions or concerns. There being none, Lyn declared the meeting adjourned.

Respectfully Submitted

Lyn Bliss, Chair

