



## Miami Valley Community Action Partnership Landlord Statement for Emergency Rental Assistance

Owner must complete and return this form, a W-9, and a copy of the lease or rental agreement (if tenant has not already provided one).  
Completing this statement and providing the above documents does not guarantee payment.

Tenant Information		Landlord/Owner Information *Must match information on W-9		
Tenant Name:		Landlord Name:		
Tenant Address:		Landlord Address:		
City, State, Zip		City, State, Zip		
Phone #:		Phone #:		
Email Address:		Email Address:		
<b>Rent and Utility Arrears</b>				
Are utilities included in the lease? (If yes, you must provide documentation.)		Yes No	If yes, which utilities? (gas, water etc.)	
	List months (e.g. Sept 2020 – March 2021)	\$Amount per Month	#Months	Total
Past due rent				
Past utilities owed				
Partial month rent				
Late fees				
The City of Dayton Ordinance §93.70: "Landlord may not impose a late fee more than one time on a tenant's single late payment, and late fee for any month may not exceed the large of (i) \$25.00; or (ii) 5% of the monthly contract rent."				
Other expenses owed:	Explain:		\$Amount:	
<b>Future Rent and Utilities</b>				
	List months (e.g. Sept 2020 – March 2021)	\$Amount per Month	#Months	Total
Future rent (up to 3 months)				
Future utilities				
Court fees and costs (must provide a receipt)			\$Amount:	
Attorney's fees (must provide a receipt)			\$Amount:	
Other expenses owed:	Explain:		\$Amount:	
<b>Does the tenant receive rent assistance?</b>				
(e.g. Section 8 housing voucher)		Yes	No	If yes, explain:
<b>Are you related to your tenant?</b> (Parent, sibling, aunt/uncle, cousin, grandparent, in-law, child, close relative of co-habitant)				
		Yes	No	Relationship:
<b>Grand Total (Check Amount):</b>				

I agree not to evict for nonpayment for 30 days longer than the period covered by the rental assistance and that the grand total includes all rental obligations the tenant(s) owe(s) me through the months listed. By cashing or depositing MVCAP's check, I further agree that the tenant(s) is (are) current as of cash/deposit date, and any outstanding balance is waived, and I will use the rental assistance funds provided by MVCAP only for the intended purpose. Cashing/depositing of the check is affirmation that I have not received payment for the amounts listed from any other source. **By signing below, I attest that the above statements are true, and I understand that I may be subject to civil and criminal prosecutions as a consequence of fraudulent misrepresentations.**

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

\*If an agent is listed in place of the owner in the above statement and W-9, then documentation must be provide establishing that the Agent is authorized to act on behalf of the Owner and is the lawful payee.