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Deborah Donnelly, CPA
Vice President & CFO

The Honorable Barbara Fee
Treasurer TOLL FREE: 1-800-617-2673
PHONE: 937-341-5000
FAX: 937-331-9362

Dear Renter:

Enclosed is the application for Weatherization Assistance that you requested. Please forward **copies** of the following items with the **completed application**:

1. Verification for twelve (12) months of Income, for all persons 18 yrs. and older ******(award letter, check stubs, tax returns/w-2s, etc.) ******. (2017-2018)
2. Proof of ownership
3. Natural Gas & Electric bill: **Please submit the REQUIRED page #1 & #2 from your most current GAS and ELECTRIC BILL.**
4. Fuel bill (propane, fuel oil, kerosene)
5. Social Security Cards for all household members (copies)
6. Signed landlord papers (attached)
7. ***Please put correct postage or envelope will be returned to you***

Please submit these items and application to me as soon as possible. If you have any questions, please feel free to contact me at the above number Monday – Friday 8:00 a.m. – 4:30 p.m.

Sincerely,

The Home Weatherization Assistance Program
937-341-5000 EXT. 226

Darke County
Julie Lecklider, Director
1469 Sweitzer Street
Greenville, OH 45331
937-548-8143

Greene County
Judy Darnell, Director
469 Dayton Avenue
Xenia, OH 45385
937-376-7747

Montgomery County
Administrative Office
719 S. Main Street
Dayton, OH 45402
937-341-5000

Preble County
Janelle Caron, Interim Director
308 Eaton-Lewisburg Rd.
Eaton, OH 45320
937-456-2800



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